Town of Plainville
COMMONWEALTH OF MASSACHUSETTS
Plainville Town Hall 142 South Street, PO Box 1717, Plainville, MA 02762
Phone: (508) 695-3010 Mon-Thurs 8:00am to 4:30pm, Mon Evenings 5:00pm to 8:00pm, Closed Fridays

PLAINVILLE PERMANENT BUILDING COMMITTEE

Members:
Maggie Clarke
Justin Alexander, Fire Chief
Mark Bertonassi, Building Inspector
Dawn Denizkurt
Jennifer Thompson, Town Manager
Luke Travis, Clerk
Thomas Kenyon

Meeting Minutes of April 4, 2018

Members Present: Justin Alexander (Fire Chief), Jennifer Thompson, Mark Bertonassi (Building Inspector); Luke P Travis, Dawn Denizkurt, Thomas Kenyon, Maggie Clarke

Guests present: Kevin Witzell – Kaestle Boos Architects
Jack Shepardson
James Alfred (Chief of Police)
Kristen Smith - Kaestle Boos Architects

Maggie called the meeting to order at 6:05 PM.

CTA is not in attendance and therefore the agenda item for CTA is postponed to a subsequent meeting. The Committee will meet in executive session at the next meeting to discuss the accessory building.

Kevin introduced Kristen Smith from Kaestle Boos to discuss the selection of furniture for the project. Some committee members have met with AIS via WB Mason to select furniture. Kristen discussed the differences between WB Mason and Creative Office Pavilion (COP). She indicated that the shipment of timing of deliveries with WB Mason can be problematic. She also indicated that it is best to have a direct relationship with an AIS rep than with WB Mason. She also indicated that COP can provide many other options. Justin indicated that COP was not as cooperative as WB Mason. Kristen stated that Kaestle Boos will provide services to facilitate the selection of furniture from the vendors in lieu of WB Mason charging extra for that same service. Her team will present to the Committee as to furniture selections, colors, finishes, etc. Mark requested that the Committee receive updated plans and specs for selections and layout. Maggie requested to receive a room by room list of furniture and equipment for both buildings. Kristen said she would have a list for the next meeting.

Kevin updated on construction. Roof on town hall is almost complete. Shingling will be completed by the next meeting. Windows will start to be installed next week. All interior partitions are done. Drywall will start to be hung soon. In public safety, the second floor slab is poured, partitions are being completed, all underground utilities are done. The first floor slab pour will take place next week weather permitting. Coordination of inside utilities is being completed. The first detention and infiltration systems are installed outside. An inspection of the mockup of the mortar to be used for outside brick has revealed the need to have a separate mixing unit so as to insure a consistency of color to match the library.

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Maggie discussed having a site walk prior to the May 2nd meeting. Jen will try to coordinate with other interested town officials.

Kevin presented change orders, totaling $20,696.56 for nine (9) items to be paid from the contingency fund. This represents about 1% of the contingency fund to date.
Motion made to approve the change order No. 2 for $20,696.56 for items listed.
This Motion was seconded and with 7:0:0 vote passed.

Kevin indicated that we are at about 36% complete in billing from CTA.
Kevin presented a requisition of 1,581,597.00 to be paid to CTA.
Motion made to approve the requisition of 1,581,597.00.
This Motion was seconded and with 7:0:0 vote passed.

Kevin presented a sample of bricks to be installed in the 911 memorial area.
These are surround bricks which are not the engraved bricks.
Kevin also discussed a slight change to the parking area which now results in one extra parking space. Kevin also presented a proposed entrance sign to be erected in front of the site.

Kevin stated that completion of the entire project is still holding for December 12, 2018.

Justin spoke briefly about the condition of the current public safety site. Phase 1 investigation did not reveal anything unexpected or extraordinary. Subsoil testing may reveal some conditions which likely could be addressed in a sale to a third party.

There was discussion regarding the sale of the existing public safety building and the reuse of the existing town hall for the Parks Department. Jen will speak to the Board of Selectmen to seek their opinion on the sale and/or re use of the buildings.

Motion made to approve meeting minutes for March 6, 2018.
This Motion was seconded and with 6:0:1 vote passed. Maggie abstained as she was not at this meeting.

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There are no public questions on the website.
A visiting member of the public asked if building specs and contracts could be linked to the website. Kevin, Mark and Jen indicated that they could work on getting those items added.

The next meeting is scheduled for April 18, 2018 at 6:00 PM at the Senior Center.

Motion to Adjourn was made.
This Motion was seconded and with 6:0:0 vote passed.

Submitted by:
Luke P Travis